



# December Board of Directors Minutes

IndyGo

Dec 9, 2021 at 5:00 PM EST

@ Virtual & 1501 W. Washington St - IndyGo HQ

## **ACTION ITEM A – 1**

### **Attendance**

#### **Members Present:**

Bart Brown, Charlie Carlino, Inez Evans, Mark Fisher, Adairius Gardner, Greg Hahn, Jennifer Pyrz, Mike Roth, Jill Russell, Aaron Vogel, Richard Wilson

#### **Members Present (Remote):**

Annette Darrow, Emily Lovison, Lise Pace, LaTeeka Washington, Ryan Wilhite, Paul Williams

#### **Members Absent:**

Patricia (Pat) Rios

#### **Guests Present (Remote):**

Steve Crider, John Dixon, Brad King, Mandla Moyo, Gary Pohl, Tristan Tate, Will Tolbert

#### **Staff Present:**

Carrie Black

#### **Staff Present (Remote):**

Brian Atkinson, Jeff Brown, Brian Clem, Lesley Gordon, Latosha Higgins, Rachel Hill, Chelci Hunter, Denise Jenkins-Agurs, Stacey Metz, Cam Radford

### **1. Call to Order and Roll Call (Presenters: Greg Hahn, Jill Russell)**

 [board cover 2021 Dec9.docx](#)

 [A AGENDA for December 9, 2021 Board Meeting.docx](#)

Chairman Greg Hahn called the meeting to order at 5:01pm. General Counsel Jill Russell called the roll. Four members present in person and one member present remotely via Zoom. There was a quorum. Pat Rios – Absent.

### **2. Awards and Commendation (Presenters: Inez Evans)**

 [A1 Awards & Commendation December.docx](#)

 [A1 October Safe Drivers board report 2021 Recognition.docx](#)

President/CEO Inez Evans gave an update on the Awards and Commendations for October/November 2021. Recognized were safe drivers for October 2021, one Employee with 42 years of safe driving, October Operations Employee of the month, November Operations Employee of the month, and recognition of Board Member Mark Fisher for his 7 years of service to the IPTC Board of Directors.

### **3. Committee Chairperson Reports (Presenters: Richard Wilson, Adairius Gardner)**

Finance Committee - Richard Wilson














Service Committee - Adairius Gardner

 [A Finance Committee Chair Report December.docx](#)

 [A Service Committee Chair Report December.docx](#)

The reports were read and entered into the record.

#### 4. Consent Agenda (Presenters: Greg Hahn)

1. A-1: Consideration and approval of minutes from Board meeting held on October 28, 2021  
 [A-1 October Board of Directors Minutes.docx](#)
2. A-2: Consideration and approval of Board of Directors Meeting dates for 2022 (Presenters: Inez Evans)  
 [A-2 Consideration and Approval of 2022 Board Meeting Dates.docx](#)
3. A-4: Consideration and approval of bus stop construction (Presenters: Annette Darrow)  
 [A-4 - Bus Stops 2021-A construction December 2021 AD.docx](#)
4. A-5: Consideration and approval of Hastus license fees for 2022 (Presenters: Annette Darrow)  
 [A-5 Hastus Annual Renewal Board Letter 2022.docx](#)
5. A-7: Consideration and approval to modify the minimum change order amount requiring Board Action on the Purple Line Bus Rapid Transit (BRT) Project (Presenters: Jennifer Pyrz)  
 [A-7 Purple Line Construction Change Order Board Action.docx](#)
6. A-8: Consideration and approval to purchase materials for rub rail (Presenters: Jennifer Pyrz)  
 [A-8 Red Line Rub Rail Material purchase.docx](#)
7. A-9: Consideration and approval of new facility new furniture - RJE Business Interiors (Presenters: LaTeeka Washington)  
 [A-9 New Furniture.docx](#)
8. A-10: Consideration and approval of East Campus B Building construction - 3D Professional Contracting, Inc. (Presenters: LaTeeka Washington)  
 [A-10 East Campus B Building Contractor.docx](#)
9. A-11: Consideration and approval of RFQ 21-09-425 Transit Asset Management Planning (TAMP) consultant/support (Presenters: Ryan Wilhite)  
 [A-11 TAMP RFQ 2021 v2.docx](#)
10. A-12: Consideration and approval of RFP 21-08-413 HVAC and maintenance service (Presenters: Paul Williams)  
 [A-12 HVAC 12-21rev.docx](#)
11. A-14: Consideration and approval of two new Mobility Advisory Committee (MAC) Members (Presenters: Mike Roth)  
 [A-14 Approval of new MAC member.docx](#)
12. A-16: Consideration and approval of amendment to agreement with DPW & CEG on Purple Line utility relocation costs (Presenters: Jennifer Pyrz)  
 [A-16 Amendment 2 to CEG-DPW-IPTC Agreement for Purple Line.docx](#)
13. A-17: Consideration and approval of extending Indianapolis Public Transportation Foundation (IPTF) Board Member Terms (Presenters: Emily Lovison)  
 [A-17 Foundation Board Action Item - Extension of Board Member Terms 11.29.21.docx](#)



Asked by Chairman Hahn if any Board Members would like to add or remove an item to the Consent Agenda, Director Rick Wilson moved that the Board add A-15 Consideration and approval of Resolution 2021-15 to acquire appraisal and purchase real property located at 9625 E. 33rd Street, Indianapolis, Indiana be added to the Consent Agenda. There was no objection.

#### **Motion:**

Approval of Consent Agenda

Motion moved by Richard Wilson and motion seconded by Adairius Gardner. Richard Wilson - AYE, Adairius Gardner - AYE, Lise Pace - AYE, Mark Fisher - AYE; Motion passed 4-0; Pat Rios – Absent

#### 5. Regular Agenda (Presenters: Greg Hahn)

1. A-3: Consideration and approval of adoption of IPTC Board Bylaws (Presenters: Jill Russell)  
 [A-3 Adoption of Bylaws.docx](#)  
 [A-3 IPTC BOD BYLAWS Nove 2021.docx](#)

IPTC was created under the authority of Indiana Code 36-9-4 and Title I, Chapter 116, Article IV the Revised Code on the Consolidated City and County Indianapolis/Marion County (Municipal Code) and is a municipal corporation, body politic and unit of local government of the State of Indiana. With the onset of the pandemic, it became apparent that state and municipal codes lacked the necessary provisions allowing the IPTC Board of Directors to operate by way of electronic and virtual means unless allowed pursuant to Executive Orders of the Governor of Indiana. And while the statutes and code gave direction concerning how the Board is to conduct business, it lacked specificity and detail on certain administrative matters facilitating and assisting in the conduction of meetings and execution of responsibilities.

**Motion:**

Approval of adoption of IPTC Board Bylaws

Motion moved by Richard Wilson and motion seconded by Mark Fisher. Richard Wilson - AYE, Adairius Gardner - AYE, Lise Pace - AYE, Mark Fisher - AYE; Motion passed 4-0; Pat Rios – Absent

2. A-6: Consideration and approval of contracts to construct the Purple Line Bus Rapid Transit (BRT) Project (Presenters: Jennifer Pyrz)

 [A-6 Purple Line Construction Contract Pkg A and Pkg B.docx](#)

The Purple Line BRT project will be the second of three rapid transit lines in the City of Indianapolis/Marion County. It will connect downtown Indianapolis to the City of Lawrence, via East 38th Street. With funding secured for the total project, IPTC advertised two construction projects in September 2021 as part of IFB 21-05-385. Package A contains the civil elements of the project, including roadway, pedestrian facility, drainage, and other utility construction. Package B contains the stations and communications elements of the project. Bidders had the option of submitting on Package A alone, Package B alone, or a combined Package A + Package B. IPTC received two bids for Package A. Rieth-Riley Construction Co. bid \$117,698,893.40. Crider & Crider was the low bidder at \$95,662,258.74. IPTC received two bids for Package B. RLTurner Corporation bid \$21,888,978.00. F.A. Wilhelm Construction Co. was the low bidder at \$18,187,000.00. All bids were found to be responsive and responsible. If both packages are awarded to the low bidders as identified above, the combined construction cost for the Purple Line will be \$113,849,258.74. This is approximately 18% over the project's independent cost estimate (ICE), as prepared by project team's engineering consultants. FTA recently awarded IPTC, and the Purple Line Project specifically, an additional \$12 Million from the American Rescue Plan. This award will offset the higher-than-expected construction cost.

**Motion:**

Approval of contracts to construct the Purple Line Bus Rapid Transit (BRT) Project

Motion moved by Mark Fisher and motion seconded by Richard Wilson. Richard Wilson - AYE, Adairius Gardner - AYE, Lise Pace - AYE, Mark Fisher - AYE; Motion passed 4-0; Pat Rios – Absent

3. A-13: Consideration and approval of Resolution 2021-14 – carry forward of outstanding encumbrances for FY2021 (Presenters: Hardi Shah)

 [A-13 Encubrance Carry over and Budget Realignment 2021 Ordinance 2021-14.docx](#)

 [A-13 PO Rollover List for Board 12.9.21.pdf](#)

 [A-13 Resolution.docx](#)

The State guidelines allow the Board to authorize Carry Forward of the outstanding purchase orders at year-end. These outstanding purchase orders were not paid prior to December 31, 2021. Therefore, it will be prudent and sound financial practice to carry them forward into the next fiscal year (2021) pending available cash balances at the close of the fiscal year 2021. The appropriation to cover the purchase orders, once expensed, will come from the 2021 budget.

**Motion:**

Approval of Resolution 2021-14 - carry forward of outstanding encumbrances for FY2021

Motion moved by Adairius Gardner and motion seconded by Richard Wilson. Richard Wilson - AYE, Adairius Gardner - AYE, Lise Pace - AYE, Mark Fisher - AYE; Motion passed 4-0; Pat Rios – Absent

4. A-15: Consideration and approval of Resolution 2021-15 to acquire appraisal and purchase real property located at 9625 E. 33rd Street, Indianapolis, Indiana (Presenters: Jill Russell)

 [A-15 9625 E 33rd Street.docx](#)

 [A-15 Resolution 2021-15 for purchase of real estate.docx](#)

 [A-15 Attachment A to Resolution for Acquisition.pdf](#)

This item was moved to the Consent Agenda and not heard by the full Board.

**6. Information Items (Presenters: Greg Hahn)**

1. I-1: Mobility Advisory Committee (MAC) Update

 [I-1 MAC Minutes for November 2021.docx](#)

 [I-1 MAC Numbers for Nov 2021 meeting.pdf](#)

The Board heard an update on the Mobility Advisory Committee (MAC) from MAC Chair Mandla Moyo.

2. I-2: Consideration of receipt of the Finance Report for October 2021 (Presenters: Bart Brown)

 [I-2 Oct 2021 Financials Summary.docx](#)

 [I-2 Capital Project Spending - October Final.pdf](#)

 [I-2 Procurement Report.pdf](#)

The Board heard a Financial update for October 2021 from Chief Financial Officer Bart Brown.

3. I-3: Transportation Network Companies - Funding

 [I-3 Transportation Network Company - Funding 12.7.2021.docx](#)

The Board heard an update on Transportation Network Companies - Funding from Senior Director Mobility Solutions Michael Roth.

4. I-4: CEO Report (Presenters: Inez Evans)

 [I-4 CEO Report.docx](#)

President/CEO Inez Evans gave an update to the Board. Included in the update was Lumin-Air and IndyGo Partnership, Free fares for Christmas Day and after 8pm on New Year's Eve, and IndyGo Board of Director Lise Pace Keynote speaker at Women in Business hosted by the Indy Chamber.

5. I-5: Section 5307 Transition (Presenters: Ryan Wilhite)

 [I-5 Dec2021 BoardUpdate 5307Transition.docx](#)

The Board received an update on the Section 5307 Transition.

6. I-6: Department Reports

 [I-6a R&S Board Report October 2021.docx](#)

 [I-6b PLANNING AND CAPITAL PROJECTS REPORT for December 2021.docx](#)

 [I-6c December 2021 Board Report Public Affairs FINAL.pdf](#)

 [I-6d NOV 2021 Operations Monthly Board Report.docx](#)

 [I-6e HR Board Report \(December 2021\).docx](#)

 [I-6f December Diversity & Inclusion and Workforce Development Board Report.docx](#)

 [I-6g Supplier Diversity - December 2021.pdf](#)

The Board received Department Reports for Risk & Safety, Capital Projects, Public Affairs, Operations, Human Resources, Diversity/Inclusion & Workforce Development, and Supplier Diversity.

**7. Adjourn (Presenters: Greg Hahn)**

On order of Chairman Hahn and there being no objection, the meeting was adjourned at 5:42pm.

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Jill D. Russell  
General Counsel